



FDCC SECTION REPORT FORM
P&O Quarterly Reporting Form
2021-2022

Date: _____

To: P&O Leadership, Officers and Directors
From: _____ (Section Name)
Pod: _____
Pod Liaison: _____ (Lee Hall or Caroline Berdzik)
Section Chair: _____
Section Vice-Chairs and Roles:

Date of Quarterly Zoom Meeting with Pod Liaison: _____

Programming for Winter and Annual Meetings:

Winter Meeting: Title/Description/Speakers/Other Sections You Are Working With

Status of Written Materials for Winter Meeting: _____

Annual Meeting: Title/Description/Speakers/Other Sections You Are Working With

Status of Written Materials for Annual Meeting: _____

Annual Webinar or Zoom Presentation on Trends:

Topic:

Description:

Speakers:

Working with other section(s)? If so, list:

Date: _____

Will there be a PowerPoint? What is the format?

FDCC Website

Home and Abroad Postings

List law firms/attorneys that are providing content to FDCC website

Dates of postings _____

Publications

Monthly Highlighted Members for Last Quarter and Authors

Insights Article

Title: _____

Author(s): _____

Date: _____

Friday 5 Submissions

Topic: _____

Date: _____

Author: _____

Recruitment

Provide the names of at least two individuals who have been nominated by section members, names of the nominator(s) and dates of acceptance:

Section Goals and Initiatives:

Section Communications by Emails and Zoom/Virtual Meetings

Dates: _____

New Members to Section in Last Quarter and Dates of Initial Contact:

1. Members on Leadership Track
